




















Process Flow Chart Management of Hazardous Chemicals (19)

037T
(October 2022)

Task	Process	Resource	Links
Develop a Hazardous Chemical Register including storage requirements and quantities			Hazardous Chemical Register (056F)
Evaluate hazardous chemicals and quantities that are required for the site			Pre-purchase Checklist (046F) Hazardous Chemical Risk Assessment (009F)
Consumer products used in a manner consistent with household use do not need to be included on a chemical register and do not require a Safety Data Sheet			
Education sites that purchase chemicals listed on the DECD Approved Hazardous Chemicals list can purchase these chemicals without a risk assessment			DECD Approved Hazardous Chemicals
Acquire Safety Data Sheets for hazardous chemical and make them available to workers. They must be current within 5 years of data of issue			
Ensure hazardous chemicals are correctly labelled			

Ensure correct correctly signage or placarding (including safety signage) is erected where required					
Risk assessments are conducted for transport, transfer, storage, handling and separation of hazardous chemicals				009F	Hazardous Chemical Risk Assessment (009F)
Implement monitoring of exposure to hazardous chemicals, if required					
Provide PPE to workers, if required					
Develop Emergency Procedures for dealing with hazardous chemicals, including spill management				029G	Chemical Spill Management Guidelines (029G)
Inspect and maintain fume cupboards, emergency shower/eye wash units and spill kit inventory				060F/ 035G	Safety Shower & Eyewash Testing Form (060F) Emergency Shower/Eyewash Guidelines (035G)
Implement appropriate disposal processes				028G	Disposal of Chemical Waste Guideline (028G)
Where required, obtain the relevant licence/permit for large quantities of hazardous chemicals		