



Process Flow Chart Driver Safety (8)

**026T
(October 2022)**

Task	Process	Resource	Links
Grey fleet policies and procedures are developed and communicated to workers			
Visually check appropriate drivers licence for all workers who are required to drive as part of their work			
Vehicles are insured, registered and serviced as per manufacturer's recommendation. Visual checks conducted every 3 months	 		Vehicle Safety Checklist (089F)
Long distance driving is planned and the worker must maintain communication with the worksite	 		
Where specific vehicles such as buses, tractors, quad bikes and forklifts are used they are fitted with seat belts, roll-over protection, etc, where required	 		