














Process Flow Chart Audit (7)

025T
(October 2022)

Task	Process	Resource	Links
Annual audit program is developed		 001T	Audit Schedule & Register (001T)
Auditors who conduct compliance audits have relevant training			
Resources allocated for implementation of audit schedule			
Audit tool is developed		 002T	WHS Audit Tool (002T)
Audit scope, objective and criteria are developed and worksite notified of upcoming audit		 011F	Audit Notification Letter (011F)
Audit is undertaken at the worksite			

Audit report is compiled, non-conformances are reported into Incident Database and report distributed to worksite					
Worksites resolve non-conformance					
Annual review of audit outcomes is undertaken to identify recurring matters and determine cause		