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| **Site / Area:** | |  | | **Date of assessment:** |  | **Risk Assessment #:** | **022RA** |
| **Completed by (name):** | |  | | **Signature:** |  | | |
| **In Consultation with** | |  | | **Signature:** |  | | |
| **Identify / describe activity, equipment, area or event you are assessing:** | | | | | **ASBESTOS REMOVAL**  **Without a licence, a person is only permitted to remove10m² or less of non-friable asbestos-containing material (ACM)** | | |
| **In conjunction with this risk assessment, training / education and development of a relevant SOP may be required.** | | | | | | | |
| **Step 1:** **Identify the hazard/s:**What do you believe are the hazards?(Refer Risk Assessment Guideline (015G) | | **Step 2: Assess the risks:**  What do you believe are the risks?  (Refer *Risk Assessment Guideline (015G)* | | **Step 3: Reducing the risk:** What do you believe can be done to reduce the risk? (Refer *Risk Assessment Guideline (015G)* | | |
| **What could cause harm?** | | **What could go wrong?** | | **Controls** | | |
| **Engaging Contractor**   * Lack of operator incompetency | | * Not licenced to carry out work * Child protection issues * Work not done properly exposing people to asbestos | | * Contractor agreement to be developed for each company involved in the work. * Contractor to be inducted prior to commencing work * Worksite must obtain the following: * Public Liability insurance * Workers compensation insurance (check are registered with SafeWork SA ) * Asbestos removal licence * Police check (working with children check) | | |
| **Hazardous Substance**   * Licence requirements for removing Asbestos | | * Workers / others exposed to ACM due to incorrect procedures. | | * There are two types of asbestos removal licences: Class A and Class B. The type of licence required depends on the form and quantity of asbestos or ACM that is being removed at a workplace.  1. Friable asbestos materials must be removed by a Class A asbestos removal licence holder. 2. A Class B licence holder can remove any amount of non-friable asbestos.   <https://www.safework.sa.gov.au/licence-and-registration/licence-holder-registers> | | |
| **Hazardous Substance**   * Asbestos work in progress | | * Asbestosis * Contaminated surface * Anxiety | | * Contractor to ensure appropriate signs are displayed alerting workers * Barricades are erected to delineate asbestos removal * Consultation with all workers prior to work commencing | | |
| **Hazardous Substance**   * Inappropriate air monitoring | | * Asbestosis * Contaminated surface * Anxiety | | * Asbestos contractor is to ensure air monitoring is conducted throughout the removal work. * At completion of the work, results of the air monitoring to be provided to the worksite for keeping on file. * Clearance certificate to be kept with the Asbestos Register * Contractor is to update the Asbestos Register. | | |
| **Biological**   * Inappropriate removal & disposal of asbestos | | * ACM is not disposed of correctly resulting in bad reputation to worksite * Impact on environment | | * The person performing the removal work must have a system of work for containing and disposing of the asbestos waste, no matter how big or small the removal work is. * Less than 10m2: Competent person can remove up to 10m2 of ACM (entire amount for a project). Work must be completed in accordance with the Code of Practice for Asbestos Removal * Refer to SWP for working with Asbestos   More than 10m2 must be done by a licensed asbestos removalist (refer to SafeWork SA list – hyperlink above)   * Disposal of asbestos to be done in accordance with EPA guidelines. Refer to SWP for Asbestos Disposal   <https://www.asbestos.vic.gov.au/in-the-workplace/clean-up-and-disposal> | | |
| **Other:**   * Communication / consultation | | * Staff anxiety * Community concerned about potential exposure. | | * Workers and others to be informed of the asbestos removal before it occurs. * Worksite and Contractor to go through the planned works to identify any specific issues and ensure appropriate controls implemented (e.g. within school environment, works can be done in school holidays, weekends or afterhours if the area cannot be cordoned off etc.). * Worksite Manager / Officer and Asbestos Removal Contractor to determine who will notify immediate neighbours (businesses and residence) of the planned works. | | |
| **Other:**   * Planning & Documentation to be available on site | | * Staff anxiety * Community concerned about potential exposure. | | * The licensed removalist must ensure the following documentation is available at the removal site:   + a copy of the removalist’s licence   + the training records of employees for the safe removal of asbestos   + a site-specific control plan.   NB: Contractor to ensure a copy of the notification form sent to SafeWork SA is also available at the removal site. May be useful in clarifying any issues that may arise. (Contractor to notify SafeWork SA of asbestos removal at least 5 days before work commences) | | |

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| **Authorised by:** |  | **Signature:** |  | **Date:** |  |

**Review hazard/risk assessment if task or circumstances change and at intervals appropriate to the level of risk (minimum 5 years).**

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| **Step 4: Monitor & review:**  (Refer to hazard sheet)  **Please tick Yes or No** | | | | | | | | |
| **Were the controls effective?** | | | | **Were there any unforeseen hazards/ incidents?** | | | | **New controls** |
| **Yes** |  | **No** |  | **Yes** |  | **No** |  |
| **DETAILS** | | | | **DETAILS** | | | | **DETAILS** |
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| **Name:** |  | **Signature:** |  | **Date:** |  |